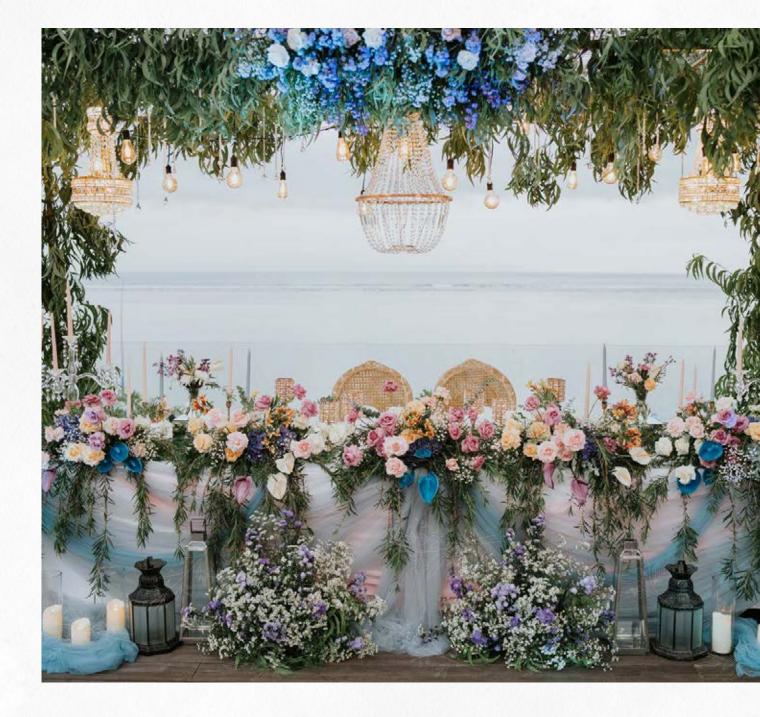


- 1. Maya Timeline Wedding
- 2. Dreamlike Wedding Package
- 3. Tea Pai Ceremony
- 4. The day of your wedding
- 5. The Venue and Layout
  - 5.1. Ceremonial Plaza
  - 5.2. The Pavilion
  - 5.3. Ballroom
  - 5.4. **Green Roof 360**
  - 5.5. Capacity Chart
  - 5.6 Standard Decoration
- 6. Wedding Services
  - 6.1. Make Up and Hairdo
  - 6.2. Photo/videographer
  - 6.3. Entertainment
  - 6.4. Your Dream Decoration
  - 6.5. Blooms with Maya Resort
  - 6.6. Your Wedding Transport
- 7. Resort Facilities
- 8. Guestroom Features
- 9. Getting Married in Bali
  - 9.1. Commitment Ceremony
  - 9.2. Legal Wedding
- 10. General Information
- 11. Additional Information
- 12. Payment Details
- 13. Contact Us





#### 1. MAYA WEDDING TIMELINE

# Stage One – Consultation

At Maya Resorts, we cater to deliver distinctive wedding experiences and make your wedding dreams come true. Maya Wedding manager will contact you once the inquiry has been received. Discussion will cover all ceremony details including wedding date, number of guests, wedding theme and estimated cost. Paying initial deposit and written confirmation by signing the agreement once you agree to the terms and conditions will be required.

# 12 Months Prior Select and reserve reception site Venue inspection Pay initial deposit with signed contract

Block guest rooms for your anticipated guests

# Stage Two - Planning

Maya Wedding Manager will be your dedicated assistant to organize the arrangement of your wedding. Our dedicated team will finalize certain details including catering, beverage, ceremony style and décor, dinner layout, entertainment and other wedding services you may need on your special dau.

- F				
3 Months Prior (or earlier)				
Provide your current guest count to your event planner				
Pay second deposit (50 percent of estimation cost)				
Determine bridal table type				
Review and approve room layout provided by your event planner				
Confirm wedding cake details				
Keep your Maya Wedding Manager apprised of: Florist, decorator, and musician or DJ you've selected				
1 Month prior (or earlier)				
Provide your final guest count to event planner				
Provide estimated full payment				
Select dinner and beverage menu				





Confirm your wedding cake detail

Provide your final guest count to event planner

Arrange food tasting with your wedding manager

# Stage Three – Wedding Day

Rehearsal will be held one day prior to the wedding day.
Finally Say "I Do" at Maya, where our team is fully trained to deliver magical and hassle-free experiences, while you exchange your vows and share precious time with your closest and dearest.

#### 2 Days Prior

Conduct a walk-through of your recepti	on with your event բ	olanner 🔲
Dring in all itams to be placed by Maye	Desert Wedding Ma	2222

Bring in all items to be placed by Maya Resort Wedding Manager. Including:

**Guest favors** 

Escort cards (alphabetized)

Table numbers

Cake topper

Conduct wedding rehearsal

#### 2. DREAMLIKE WEDDING PACKAGE

# Eternal Wedding Package at IDR 45,000,000 ++

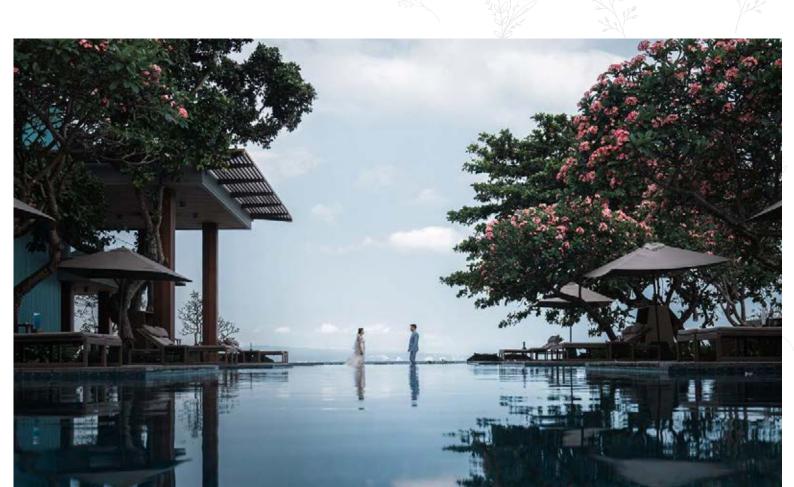
- Exclusive venue usage for up to 4 hours
- Altar table
- Marriage Celebrant
- Romantic flower arch arrangement
- Romantic centerpiece at the Altar table
- Fresh flower petals for the wedding aisle
- A basket of flower shower
- Charming Bride's bouquet
- Charming Groom's boutonniere
- Personalized welcome board with flower decoration
- · Commemorative ceremonial certificate
- Pre-wedding planning service
- Dedicated wedding specialist on the wedding day
- Chair set up for up to 40 people
- Standard Sound system and microphones
- A Two-night stay at Heavenly Pool Suite

#### Free:

- Welcome drink (non-alcoholic) for up to 40 people upon arrival
- Wedding dress steaming service

#### **VENUE OPTIONS:**

Green Roof 360 or Pavilion





#### 2. DREAMLIKE WEDDING PACKAGE

# Everlasting Wedding Package at IDR 55,000,000 ++

- Exclusive venue usage for up to 4 hours (choice of 3 stunning venues)
- Altar table
- Marriage Celebrant
- Romantic flowe\*r arch arrangement
- Romantic centerpiece at the Altar table
- Fresh flower petals for the wedding aisle
- A basket of flower shower
- Charming Bride's bouquet
- Charming Groom's boutonniere
- Personalized welcome board with flower decoration
- · Commemorative ceremonial certificate
- Pre-wedding planning service
- Wedding rehearsal a day prior to the wedding day
- · Dedicated wedding specialist on the wedding day
- Wedding dress steaming service
- Chair set up for up to 40 people
- Standard Sound system and microphones
- Butler service during stay
- A Three-night combination stay Ubud & Sanur



#### Free

Welcome drink (non-alcoholic) for up to 40 people upon arrival String Instruments

#### A Three night combination stay Ubud & Sanur:

A Two night stay at Heavenly Pool Suite or Heaveny Pool Villa (UBUD or SANUR) A One night stay at Heavenly Pool Suite or Heaveny Pool Villa (UBUD or SANUR) \*\*Subject to availability

#### **VENUE OPTIONS:**

Ceremonial Plaza or Green Roof 360 or Pavilion









Morning Event	Evening Event	Program
6.45	13.45	Hairdo and makeup for Bride
7.00	14.00	Photo shoot during preparation
8.45	15.45	Groom preparation
9.00	16.00	Pick up Groom and Bride
9.30	16.30	Guests arrival
9.50	16.50	Guests start seating, groom and bride enter to ceremony venue
10.00	17.00	Wedding Ceremony start
10.20	17.20	Flower Shower
10.30	17.30	Wedding cake cut and toast
10.40	17.40	Group photo session
10.55	17.55	Photo session at Resort area for groom and bride
11.45	18.45	Reception party starts

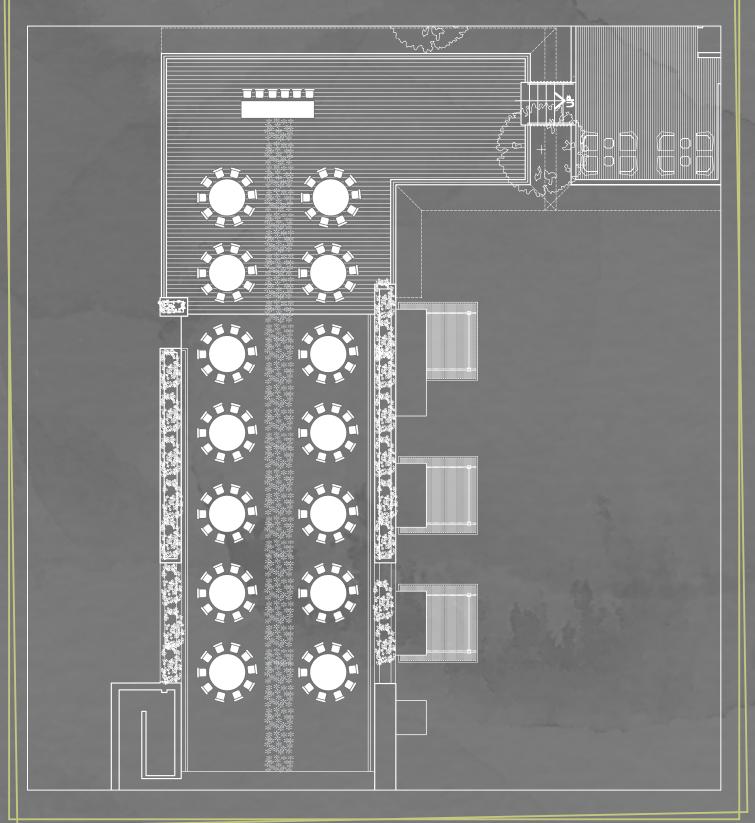
# 5. THE VENUE AND LAYOUT

# 5.1. Ceremonial Plaza - Ceremony Venue

One of the resort's breath-taking wedding venues, Ceremonial Plaza is set within the majestic ocean view of the resort's surroundings and perched above the beach of Sanur in a secluded setting, the perfect backdrop as you say 'I do'.

Max Capacity : 140 Attendants
Size : 589 Sqm

Dimension : 6,25 m X 94,3 m

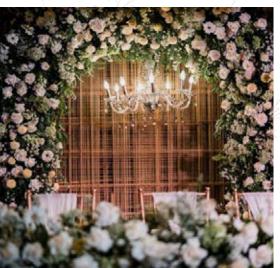


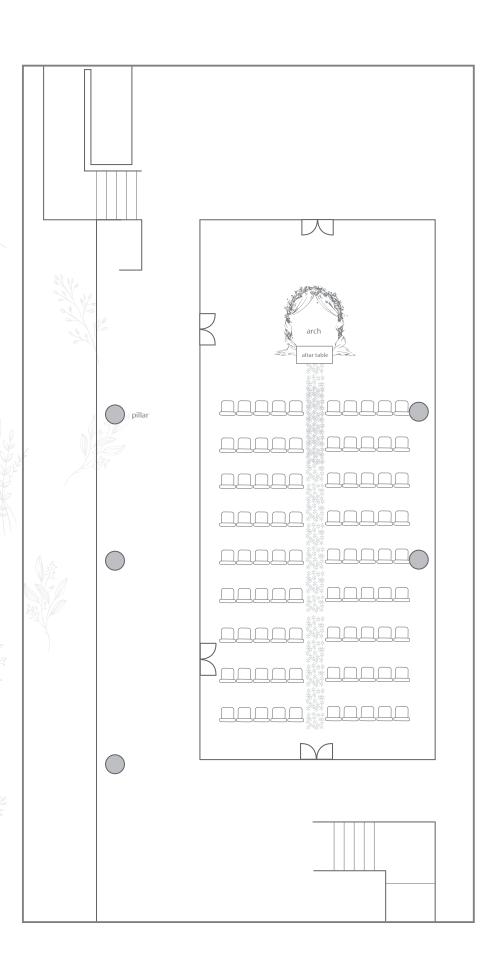
# 5.2. The Pavilion Indoor - Dinner Reception and Ceremony Venue

The glass Pavilion and its stunning sea-view garden provides a magnificent backdrop for your nuptials. Bathed in natural light, it provides the perfect venue for an intimate wedding or special gathering. The space comfortably accommodate up to 60 people with versatile indoor and outdoor options.

Max Capacity : Up tp 60 pax Size : 126 Sqm Dimension : 18 m x 7m







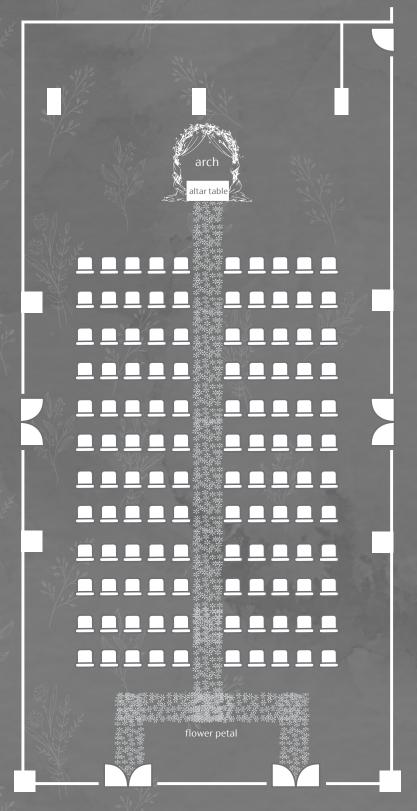
# 5.3. Ballroom – Ceremony, Dinner Reception and Cocktail Reception Venue

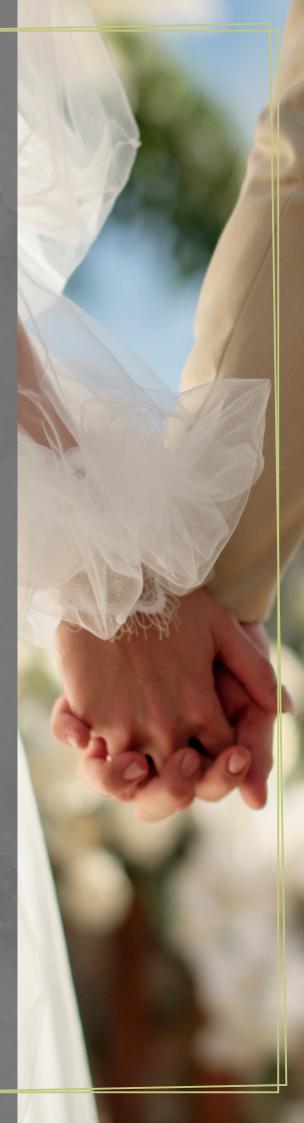
With space for up 225 adults, our well-appointed Ballroom is supported by superior audio-visual equipment and innovative culinary options. From tabletop meetings and interactive seminars to cocktail receptions and lavish gala dinners, this venue has its own team to ensure that every last detail is planned and executed with precision.

Max Capacity : 225 Attendants

Size : 270 Sqm

Dimension : 22.20 m X 12.14 m





# 5.4. Green Roof 360 – Ceremony Venue

A venue for weddings and celebrations, Maya's Green Roof 360 is the front seat to gaze at the glistening view of the ocean. With gazebos and blooming bougainvillea, the space is set to be an exotic space. Designed for versatility, it is also used for romantic dinners, outdoor massage treatments and movie nights under the stars.



# 5.5. Capacity Chart

Venue	Floor Area (Sqm)	Theater	Cocktails	Round Table	Long Table
Ceremonial Plaza	589	120		146	
The Pavilion	126	90	80	66	60
Ballroom	270	225	200	128	100
Green Roof 360		80	80	60	70

# 5.6. Standard Decoration







# 6. WEDDING SERVICES

# 6.1. Make Up and Hairdo

Bride's make up and hairdo trial start from Bride's make up and hair do wedding day start from Retouch start from IDR 8,000,000 ++ IDR 13,000,000 ++ IDR 5,500,000 ++

# 6.2. Photographer and Videographer

Allow us to capture and record your wedding filled with love and great memories that last a lifetime. From joyous to heart-warming moments of your family and friends are moments to be cherished. Let us capture those moments starting from details such as décor, flowers, dress and the venue by a professional photographer & videographer.

#### 6.2.1. Wedding Photo Package

PREMIUM PACKAGE

IDR 9,800,000 ++

- 4 hours wedding photo session
- · Covers preparation, procession, photo tour around location
- 2 photographers on the wedding spot
- 100 photos edited will be choose by client / photographer

PLATINUM PACKAGE IDR 19,500,000 ++

- 12 hours wedding photo session
- Covers preparation, procession, photo tour around location, reception
- 2 photographers on the wedding spot
- 400 photos edited will be choose by client / photographer

#### 6.2.2. Wedding Video Package

CINEMATIC WEDDING VIDEO IDR 9,800,000 ++

- · 4 Hours Videographer on the wedding spot
- 2 videographers
- Video edited will be send by google drive
- 1 minutes Video for Instagram
- 3 5 minutes highlight video
- 30 minutes 1 hour full video

#### 6.2.3. Bundle Photo and Video package

IDR 19,200,000 ++

- 4 hours wedding photo session
- Covers preparation, procession, photo tour around location
- 2 photographers on the wedding spot
- 100 photos edited will be choose by client / photographer
- · 4 Hours Videographer on the wedding spot
- · 2 videographers
- Video edited will be send by google drive
- 1 minutes Video for Instagram
- 3 5 minutes highlight video
- 30 minutes 1 hour full video





#### 6.3. Entertainment

- Balinese Legong Dance
- Rindik Musician
- Kecak Dance
- Acoustic
- DI
- Modern Fire Dance
- Full Band
- Duo Electone I
- Solo Violin
- Solo Gitaris
- MC (Master Ceremony)
- Pyrotech 4 points Pyrotechnics
- Sparkle
- Sound system
- Lighting

IDR 6,000,000 ++
IDR 2,000,000 ++
IDR 9,000,000 ++
IDR 16,000,000 ++
IDR 10,000,000 ++
IDR 26,000,000 ++
IDR 12,000,000 ++
IDR 10,000,000 ++
IDR 10,000,000 ++
IDR 15,000,000 ++
IDR 15,000,000 ++
Start from IDR 8,000,000 ++

Start from IDR 8,000,000 ++
Start from IDR 3,000,000 ++

Start from IDR 6,000,000 ++

Start from IDR 10,000,000 ++

#### Note:

- Some of performances are held two times for 45 minutes each.
- Outsourced Decorator, Entertainment & DJs will be charged
   for electricity and setup assistance at IDR 7,500,000 ++ / setup venue/ day.
- Electricity allowance for the venue will be at 5,000 watt.

#### 6.4 Your Dream Decoration

We have a variety of options that may be integrated with your theme and color scheme. Our Wedding manager will lead you to create your wedding dream decoration.

# 6.5 Blooms with Maya Resorts

Stylish linens, graceful tabletop décor, and striking floral arrangements all define Maya Resort's style. We will ensure every aspect of your wedding is as imagined including arranging linens, lighting, centerpieces, and floral design. Maya Resort specializes in turning your dreams into reality, and excels at custom design. Our team is eager to create lush, romantic garden inspired designs or minimalist artistic expressions that interpret your design philosophy. No challenge is too great or too small

#### 6.6 Your Wedding Transport

Small and large transportation are available to accommodate groups of any size, the options including Mercedes and Classic VW. Our in-house transportation team can ensure the safety to take your attendees from and to the wedding venue.



#### 7. RESORT FACILITIES

#### Spa at Maya

Absorb the tranquillity of Spa at Maya's garden sanctuary as you embark on a wide range of sensory journeys and rejuvenating spa treatments.

#### **Fitness Centre**

Stay healthy and energized throughout your stay at Maya Sanur with our air-conditioned Fitness Centre. Use the state-of-the-art equipment to help you reach your goals as quickly and effectively as possible.

# Yoga Studio

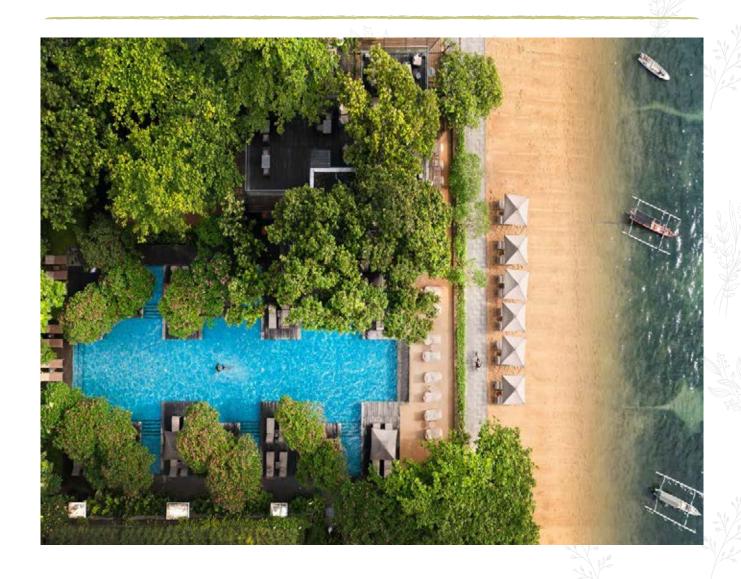
A favourite with new and returning guests, our sunrise "Yoga for Beginners" class salutes the day in the comfort of our contemporary air-conditioned studio. Alternatively, join our classes at the Ceremonial Plaza and witness the sun slowly rise in the pink sky behind your patient, professional instructor. Namaste.

# **Swimming Pools**

Enjoy a dip at our Infinity Beach Pool overlooking the pristine beach of Sanur, or head to breath-taking Lagoon Pool and Family Pool for a fun-filled day.

#### **Kids Club**

For family and friends coming with kids, we will keep your kids happy and safe. Our junior guests are among our top priorities.



#### 8. GUESTROOM FEATURES

#### **Wonderful Garden View**

15 units - 57 sqm | Up to 4 adults + 1 child

Spacious rooms which offer serene views of manicured gardens. In the mornings, the sun's soft rays bathe the room with a dreamlike glow.

#### **Wonderful Pool Access**

5 units - 57 sqm | Up to 4 adults + 1 child

Delightfully direct swimming pool access, sun loungers on the balcony and tropical garden views mean these rooms are engineered for indoor-outdoor relaxation

#### **Impressive Nest Suite**

52 units – 61 sqm | Up to 4 adults

Find tranquillity in the comfort of your impressive nest like balcony daybed, with its serene views of the tropical garden and lagoon pool.

# **Impressive Lagoon Pool Suite**

23 units – 61 sqm | Up to 4 adults + 1 child

Behold! An expansive glass wall opens directly onto the terrace where a plush nest daybed and the revitalizing Lagoon Pool await you.

# **Heavenly Pool Suite**

4 units – 122 sqm | Up to 3 adults + 1 child

Steps away from Infinity beach pool and Sanur beach, Heavenly Pool Suite features homey comfort with aprivate pool in a walled tropical garden. A spacious terrace, king size bed with a vertical garden backdrop and a generous day bed.

# **Heavenly Ocen View Pool Suite**

4 units - 108 sqm | Up to 3 adults + 1 child

Let the golden rays of morning sun gently caress your skin before a refreshing plunge in your private swimming pool set above Sanur's stunning beachfront.

#### **Room Features:**

King bed (200 cm x 200 cm) or two double beds (140 cm x 200 cm), Controlled air conditioning, Wi-Fi, Private bath & shower, Private balcony, Safety Deposit, Mini bar, Iron & ironing board, Hairdryer, JBL Speaker, 48 inch IPTV Flat Screen, Coffee Machine.



#### 9. GETTING MARRIED IN BALL

Known as the island of Gods, Bali has become a special location for exclusive wedding ceremonies for couples around the world. Different types of wedding ceremonies are available especially at Maya Resorts: Jungle scenery, beachfront wedding and the intimacy of Maya Presidential villa. From tailored flower arrangements, exquisite decorations and a champagne toast, our wedding planner will make your dream wedding in Bali come true.

#### NON RELIGIOUS CEREMONY

Non religious ceremony will be led by professional wedding celebrant. The way to led the ceremony will be based on the wedding theme

#### **RELIGIOUS CEREMONY**

Religious ceremony will be led by Minister of Religion of one of the five recognized religions in Indonesia (Catholic, Christian, Moslem, Hindu, and Buddhist). The couple must have the same religion to perform this religious wedding ceremony and based on the couple's religion, some documents need to be completed.



#### 9. GETTING MARRIED IN BALL

#### **CIVIL MARRIAGE REGISTRATION**

Legal wedding in Bali is possible for almost all couples. Both Religious and Civil (or Legal) wedding ceremonies in Bali is recognized as legal by most of foreign countries. Please note that the procedure of legal marriage in Bali can vary depending on your nationality and whether your country has a consulate or embassy in Bali or Indonesia. Our team will be glad to assist you throughout the process.

To get legally married in Bali, both partners should follow the below requirements:

- 1. The couple should have the same religion.
- 2. Provide required documents that are listed below:
  - Birth certificates of both partners, needs to be translated into Indonesian by authorized translator and legalized by your Consulate.
  - Passport copies for foreign citizens.
  - Copy of your Witnesses Passports Two witnesses age over 18 (should not be sibling and parent).
  - Certificate of divorce or death certificate (if either has been previously married) to be translated into Indonesian by authorized translator and legalized by your consulate.
  - Foreigner Citizens should fill out a "Civil Office Form" addressed to the Chief of the Civil Registry Office.
  - Foreigner Citizens to provide Certificate of No Impediment to Marriage in English & Indonesian from your consulate representative in Indonesia. Procedure to get this letter is dependent on each country's regulations and laws. Extra costs will apply depending on each consulate. You will need to present yourself to your consulate representative in Indonesia for issuing the Certificate of No Impediment to Marriage. A passport valid for more than 6 months should be provided with a certified divorce or death certificate (if either has been previously married) Certificate of No Impediment to be translated into Indonesian by authorized translator and legalized by your consulate.
  - Pictures 8 copies (size 4 X 6 cm) of both together side by side on the same frame.
  - Priest and Civil Wedding Minister will be present during the ceremony.
     For Christian: Baptism letter to be translated into Indonesian by authorized translator and legalized by your consulate.

Additional service fee aplicable at **IDR 20,000,000** ++.

Kindly note: The price and the requirements above are subject to change without prior notice





# Wet Weather Contingency Plan

Complimentary back up at our ballroom or Mayasari can be extended if the room is available within 3 days prior to the event. Weather call to be set up on the event day, prior to setting up the actual event venue [no double set up].

# **Rain Stopper Services**

To ensure your wedding day will run smoothly without rain, Rain Stopper service is provided where a ritual will be performed to hold the rain to other locations for several hours. The ritual is performed by presenting offerings, burning incense and a plate of fire that is believed to push the clouds away. This religious ceremony performed by a Balinese Hindu priest to be held during your special day is available at IDR 6,000,000 ++/ day (12 hours). Maya Resorts cannot be held responsible for failure of the services provided by a Balinese rain stopper

#### **Entertainment & Sound Curfew**

Please note that only Resort friendly entertainment is allowed and the appropriate level of sound amplification will be determined. This is in accordance with local ordinances and for the respect of other Resort guests. All amplified entertainment must conclude no later than 10 PM. The Hotel reserves the right to determine the sound level throughout the event for the music style and sound.

# **Drone & Wishing Lanterns**

For the safety and privacy of our guests, drone and wishing lanterns are strictly prohibited within the Resort.

#### **Balloon Release**

To support a sustainable and earth friendly environment, Balloon Release is strictly prohibited.

#### **Outsourced Food**

For hygiene and safety reasons, the Hotel does not allow external food to be brought into the Hotel. The Hotel will provide all food (including cake and sweet corner) for the event and cost to provide upon request.

# **Food Tasting**

Complimentary food tasting are available and limited to the following arrangements

Minimum 50 – 100 guests: 2 persons

Minimum 101 – 140 guests: 4 persons

It will be limited to certain pre-selected items chosen by Chef or client with a maximum of 7 items on buffet dinner and 5 items on set dinner. Action/live stations food are not available for tasting.

#### 11. ADDITIONAL INFORMATION

- All rates are in Indonesian Rupiah and subject to 21% government tax and service charge.
- The wedding venue and dinner venue will be subject to the weather conditions and number of people per booking.
- Guests' choice of wedding location may be subject to adverse weather conditions on the day.
- For exclusive booking at the specific area, a certain minimum spends apply.
- Food & Beverage notification must be given 30 days prior to the event.
- Children of 13 years old and above are considered adults. Special Kids Menu is available for children under 12 years old.
- With the wedding packages, minimum beverage spend applies according to the number of quests.
- Round tables and long tables can be set up in the venue as per request.
- Menus are inclusive of basic table set up.
- Menus or dishes tailored to specific diets are available on request.
- Food & beverage items are subject to change according to seasonality and availability.
- Cake flavours decorations are available upon request and additional charge may be applied.
- Sub-contracted services (hairdresser, photographer, etc) and decorative elements that are part of the packages are chosen by the hotel.
- Special flower and decoration arrangements and any other services may be organized tailored to your request and additional charge may apply.
- Flower decorations may vary subject to the chosen package and seasonality.
- No discounts apply if the wedding couple arranges alternative sub-contracted services or decorative elements to those provided by the hotel.
- No contract is made from the hotel with third parties as long as the contract agreement between the hotel and the client, event organizer or agent has not been signed.
- Equipment rental and entertainment bookings are subject to availability.
- Pool are not allowed to be used for non-in- house guests. This offer applies all year round excluding Christmas period, Easter period, July and August.
- For any inquiries during this period, high seasons surcharges apply at IDR 3,000,000 net and will be subject to availability.
- Other terms & conditions will apply based on regular hotel policies.



# 12. PAYMENT DETAILS

#### Our bank account number is as below:

Maya Sanur Resort & Spa

Beneficiary Name: Maya Resort

Bank Name : Mandiri KCP Denpasar Sanur

IDR Account No: 145-00-3688888-7

Swift Code: BMRIIDJA

Payment in Indonesian Rupiah will refer to valid exchange rate on the day the invoice is made.

# 13. CONTACT US

#### THE WEDDING TEAM

**Hativani Kharmanjara** *Weddings Manager* 

Nova Agustiari

Assistant Weddings Manager

Ayu Agustini

Weddings Coordinator

E. weddings@mayaresorts.com  $\mathfrak{D}$  +62 823-3978-8505

